



PROCEDURES FOR COMPLETING APPOINTMENT APPLICATION FOR  
**FIDELITY SECURITY LIFE**

1. The agent data sheet must be completely filled out.
  - a) Use complete street addresses.
  - b) Include area codes with all phone numbers.
  - c) All questions must be answered.
2. A current copy of the agent's life and health license must be provided. It must be valid and not expired.
3. The appointment fee appropriate to the state in which the agent is producing business. **The check must be made payable to Fidelity Security Life Insurance Company.** If you do not know the appropriate appointment fee, please contact the SIS Agent Appointment Department at the phone number shown below.
4. If you are requesting an agency appointment, please note that the appointment will cover all owners, shareholders and officers but will not cover a selling agent working for the agency. These individuals need to be appointed separately. If the agent does not assign his commissions to the agency, the commissions will be paid directly to the agent. If commissions are to be paid to the agency, the agency must also be licensed and appointed.
5. A completed W-9.
6. A current copy of E & O Coverage
7. Legal name commission checks should be made payable:

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8. If commission is paid to anyone other than yourself, please complete the information list below.
    - a) Is above entity incorporated? \_\_\_\_\_
    - b) Tax ID or social security number: \_\_\_\_\_
    - c) Is above entity appointed? \_\_\_\_\_

After all the above requirements have been met, please forward to our office at the address below for processing. Once reviewed, it will be forwarded to Fidelity Security Life Insurance Company. After references are checked, it will then be sent to the state for appointment. Agents will be notified by mail of their appointment.

Special Insurance Services, Inc.  
6509 Windcrest Dr., Suite 200  
Plano, Texas 75024  
(972) 788-0699